



VACANCY

Title: Reinsurance Senior Claims Adjuster
Department: Claims
Office: UK London (Some overseas travel as required)
Reporting to: Reinsurance Claims Manager

Compre Services are seeking to employ a Senior Claims Adjuster in their Claims division within the UK. Candidate should have at least 15 years claims experience, preferably having had some exposure with Asbestos, Pollution and Health Hazard claims from either a direct or reinsurance basis. They must also be able supply reports for management, collate data and manage information using pivot tables.

Principal responsibilities

To help achieve our vision of being a leading UK and European company that continues to expand its risk carrier portfolio in actively seeking opportunities across Europe with further acquisitions of companies and/or portfolios. Ability to present data in a management-friendly way.

. Duties and responsibilities

- Assist in review, assessment and processing of claims reserves, movements and settlements into ReSys
- Challenge and assess legitimacy of claims presented by assured or reassureds
- Run weekly reports from ReSys for exception reports and Daily Claims movements
- Assist the Reinsurance Claims Manager and Head of Claims in providing reports to senior management
- Assist where necessary in any data cleansing issues

- Ensure there are no unreasonable delays in claims processing and settlements
- Ensure that controls exist to prevent fraudulent or duplicated losses
- Assist the Due Diligence team when required
- Support the Commutations team with any claims advice and data support when required Ensure accurate and up to date reserves, seeking out redundant reserves
- Monitor and report progress towards targets
- Assist the actuarial team when required on any claims or data questions

Technical Skills

- Ability to quickly learn new systems
- Attention to detail, processing accurately
- Handling and filing data – manual and electronic
- Proven record of maintaining data integrity
- Ability to review claims files and to assist in processing when required

Skills & Knowledge

The position requires the following skill sets and accumulated knowledge:

- Practical knowledge of underwriting, claims and technical accounting functions
- Interpersonal skills with the ability to work alone or as part of a team, to develop good working relationships with colleagues, clients, brokers, and others within the (re)insurance market and industry. To be assertive, persistent, tactful and diplomatic where necessary and to proceed formally or informally where appropriate
- PC literate, with a good working knowledge of, for example, Microsoft Excel, Word, PowerPoint and Outlook, and have the ability to manipulate and investigate large volumes of data with use of pivot tables
- Previous experience of handling reinsurance claims
- To present claims information in order to calculate, analyse, collect and process outwards reinsurance in a cost-effective manner where applicable

Experience

The above activities require the ability to draw upon the following:

1. Microsoft Excel experience
2. Experience of London Market systems
3. Reinsurance underwriting experience
4. Claims adjusting experience
5. Technical reinsurance experience
6. General London Market experience

To apply, please send your CV and cover letter to Careers-UK@compre-group.com